

# USD 323 Board of Education



Rock Creek Schools

**Brian Bittle**  
Position 1

**Jody Wick**  
Position 4

**Dan Moser**  
At-Large

**Dee Forge**  
Position 2

**Dawn Henry**  
Position 5

**Kevin Logan**  
Superintendent

**Stuart Schwarz**  
Position 3

**Karol Fike**  
Position 6

**Mina Grutzmacher**  
Clerk of the Board

## MONDAY, JULY 12, 2021 REGULAR MEETING AGENDA 7:00 P.M.

**Location:**

USD 323 District Office  
Board Room

7:00 p.m.

**1.0 CALL TO ORDER REGULAR MEETING & FLAG SALUTE**

**2.0 ORGANIZE BOARD FOR 2021-2022**

- 2.1 Designate KASB Governmental Relations Network Rep. (BOE Member)
- 2.2 Designate Clerk of the Board - Mina Grutzmacher
- 2.3 Designate Treasurer of the Board - Janice Doll
- 2.4 Designate School Attorney – Vic Jacobson
- 2.5 Designate PDC Committee Member (BOE Member)

7:10 p.m.

**3.0 ROUTINE ITEMS**

- 3.1 Approval of Agenda\* *(Consent items approved without discussion.)*
- 3.2 Approval of Minutes
- 3.3 Treasurer's Report
- 3.4 Payment of Bills
- 3.5 Transfers

7:12 p.m.

**4.0 CONSENT ITEMS\***

*(No discussion, unless pulled from consent items.)*

*Approval*  
*Approval*  
*Approval*  
*Approval*  
*Approval*

- 4.1 Personnel Recommendations
- 4.2 Out-of-District Applications
- 4.3 Payroll Dates
- 4.4 Board Meeting Dates
- 4.5 Items for Disposal – RC Jump Pits

**5.0 COMMENTS FROM THE PUBLIC**

*(Non Agenda Items Only)*

**6.0 REPORTS**

- 6.1 Building Reports
  - 6.1.1 Rock Creek High School
  - 6.1.2 Rock Creek Middle School

- 6.1.3 Rock Creek Activities
- 6.1.4 St. George Elementary
- 6.1.5 Westmoreland Elementary

6.2 Superintendent's Report

7:30 p.m.

	<b>7.0</b>	<b>OLD BUSINESS</b>
<i>Info/ Discussion</i>	7.1	2021-22 Covid Mitigation Practices
	<b>8.0</b>	<b>NEW BUSINESS</b>
	8.1	2021-22 Recommended Actions
<i>Approval</i>	8.1.1	Rescind all 2020-21 Board Actions Which Established Policy and Approve Current Written Policies for the 2021-22 School Year
<i>Approval</i>	8.1.2	Appoint Kevin Logan: Federal Programs District Representative-USDA FSA Parents as Teachers Special Ed Co-Op Representative Authorized Impact Aid Representative Assurance Officer for: Title VI Civil Rights Act, 1964 Title IX Educational Amendments, 1972 Section 504 Rehabilitation Act, 1973 Americans with Disabilities Act, 1990 Title VII District Freedom of Information Officer Student Expulsion Appeals Hearing Officer Homeless Coordinator District Coordinator: Asbestos
<i>Approval</i>	8.1.3	Appoint Scott Harshbarger District Coordinator: Federal TITLE I, II, III, IV & V District Coordinator: State At-Risk
<i>Approval</i>	8.1.4	Appoint Pam Holaday District Food Service Representative
<i>Approval</i>	8.1.5	Designate Mina Grutzmacher: District KPERS Representative
<i>Approval</i>	8.1.6	Designate Truant Officers: Eric Koppes, RCHS Rachel Buessing, RCMS Daniel Ackland, SGES Scott Harshbarger, WES
<i>Approval</i>	8.1.7	Designate Custodian of Records: Mina Grutzmacher, District Eric Koppes, RCHS Rachel Buessing, RCMS Daniel Ackland, SGES Scott Harshbarger, WES
<i>Approval</i>	8.1.8	Adopt Annual Waiver of Requirements for Generally Accepted Accounting Principles (K.S.A. 74-1120{c}) Resolution
<i>Approval</i>	8.1.9	Adopt Farmers State Bank, Westmoreland, as Official Depository for District Funds, Westmoreland Elementary, Rock Creek

- High School, Rock Creek Middle School, St. George Elementary and U.S.D. 323 Petty Cash Funds
- Approval* 8.1.10 Establish Petty Cash Limits  
District Office: \$1,000 Administered by Kevin Logan  
RCHS: \$1,500 Administered by Eric Koppes, Darwyn Thomlinson  
RCMS: \$1,500 Administered by Rachel Buessing  
SGES: \$1,000 Administered by Daniel Ackland  
WES: \$1,000 Administered by Scott Harshbarger
- Approval* 8.1.11 Approve Allowance of Expenditures from Gate Receipts by Middle & High School Administration
- Approval* 8.1.12 Adopt 1116 Hour (Minimum) School Calendar
- Approval* 8.1.13 Adopt Resolution to Establish Regular Board of Education Meeting Dates
- Approval* 8.1.14 Adopt Resolution to Establish Home Rule by Board of Education
- Approval* 8.1.15 Designate The Times of Pottawatomie County as official district newspaper for publication of school notices.
- Discussion* 8.2 KASB Board Policy Updates (1<sup>st</sup> Reading)
- Discussion* 8.3 Employee Handbook
- Approval* 8.4 Adult Meal Prices Breakfast \$2.40, Lunch \$3.95, Milk \$.50 (unchanged)
- Approval* 8.5 Updated District Owned Mobile Device Agreement
- Approval* 8.6 KEIT BCBS Renewal
- Approval* 8.7 Motion to Proceed with Exceeding the Revenue Neutral Rate
- Approval* 8.8 Procurement Plan – Child Nutrition Program

8:00 p.m.

**9.0 EXECUTIVE SESSION**

- 9.1 Personnel

**10.0 FUTURE AGENDA ITEMS**

**11.0 ANNOUNCEMENTS**

- 11.1 Regular Board Meeting, Monday, August 9, 2021 at Westmoreland Elementary, 7:00 p.m.

8:30 p.m.

**12.0 ADJOURNMENT**