

ROCK CREEK  
BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 323  
POTTAWATOMIE COUNTY, KANSAS

MINUTES OF THE OCTOBER 8, 2018 REGULAR MEETING

Board Members Present

Karol Fike  
Dee Forge  
Trevor Jensen  
Anna Nippert  
Stuart Schwarz  
Jody Wick

Staff Present

Kevin Logan  
Mina Grutzmacher  
Daniel Ackland  
Scott Harshbarger  
Eric Koppes  
Michael Rottinghaus  
Kristi Timm

1.0 CALL TO ORDER REGULAR MEETING

Stuart Schwarz called to order the regular meeting at 7:00 p.m. at the Rock Creek Jr. Sr. High School.

1.1 New Teacher Introduction

Susan Crauer, Steve Stallbaumer, Skyler Suther and Kyle Van Vogelpoel were present.

2.0 ROUTINE ITEMS\* *(Consent items approved without discussion.)*

- 2.1 Approval of Agenda
- 2.2 Approval of Minutes
- 2.3 Treasurer's Report
- 2.4 Payment of Bills
- 2.5 Transfers

3.0 CONSENT ITEMS\* *(No discussion, unless pulled from consent items.)*

- 3.1 Personnel Recommendations
- 3.2 Site Council Memberships
  - 3.2.1 Site Council Members – St. George Elementary School
  - 3.3 Building Leadership Team Memberships
    - 3.3.1 BLT Members – Rock Creek Jr. Sr. High School
    - 3.3.2 BLT Members – Westmoreland Elementary School
    - 3.3.3 BLT Members – St. George Elementary School
  - 3.4 Garmin Donation – Robotics \$500
  - 3.5 Bond Project Change Orders – Change order for Retractable Cords for Tech Ed. Building pulled from consent agenda for future consideration

- 3.6 Permission for Out-of-State Travel and use of District vehicles for FBLA to attend National Fall Leadership Conference in Chicago. November 1-4, 2018

Anna Nippert moved to approve the Agenda, Minutes of September Regular meeting; Treasurer's report; Payment of bills and consent agenda Items as amended. Jody Wick seconded the motion. Ayes – 6; Nays – 0. Motion carried.

- 4.0 COMMENTS FROM THE PUBLIC (*Non Agenda Items Only*)

Eric Woltje (MGC), John Patrick (MGC), Martin Hanney, Amanda Worden, Aaron Timm, Kyle Van Vogelpoel, Steve Stallbaumer, Susan Crauer, Skyler Suther and Cale Prater, Smoke Signal representative were present as observers.

Amanda Worden, St. George Recreation Commission President and Aaron Timm, Vice-President were present to communicate to the Board the Recreation Commission desires to expand programs, usage of facility, plans to survey public on interest in program offerings and asking USD 323 to revise agreement to a longer term. Kevin Logan reported he will visit with Board Attorney on revising the agreement with the St. George Recreation Commission.

- 5.0 REPORTS

- 5.1 Building Reports

- 5.11 Rock Creek Jr. Sr. High School

- 5.12 Rock Creek Jr. Sr. High School Activities Report

- 5.13 St. George Elementary School

- 5.14 Westmoreland Elementary School

- 5.2 Superintendent's Report

- 5.21 KESA Update Year 3 of 5, Mid-year review 1/21, Leadership Team Presentation; April – KESA Goals - Buildings

- 5.22 Kagan Days 3 & 4, October 8<sup>th</sup> & 9<sup>th</sup>

- 5.23 Bond Project – pouring curbs and drives, new pipe into building

- 5.24 Change order process, Board authorized Kevin Logan to approve changes up to \$20,000. with change order documents presented at next Board meeting

- 5.3 CIA Report – Kristi Timm

- 5.31 USD 323 Long Range Instructional Resources Adoption Plan and Timeline

- 6.0 OLD BUSINESS

- 6.1 BOE Goals – further discussion beginning at 6:00 p.m. November 12, 2018

- 6.2 Bond Projects

- 6.21 McCownGordon Report

John Patrick and Eric Wolte from McCownGordan reported on dirt work, rain delays, footings to be poured soon and gym floor mock up for the November meeting.

- 6.22 Martin Hanney

7.0 NEW BUSINESS

7.1 Credit Card Authorization

Kevin Logan reported meeting with a Commerce representative and recommended that additional credit cards earning credit back be approved for Building Principals, Director of Curriculum and Instruction, District Office Staff for registrations/ travel arrangements and utility payments. Board Policy CEF amendment was also presented and plans to bring back guidelines for employee use of credit cards.

Trevor Jensen moved to approve the policy amendment for **CEF Expense Reimbursement and Credit Cards** with KASB 6/15 revision, authorization to proceed with credit card application as recommended, with use policy to be developed prior to use of cards. Dee Forge seconded the motion. Ayes – 6; Nays – 0. Motion carried.

7.2 St. George Recreation Commission (moved to follow comments from the public)

8.0 EXECUTIVE SESSION

8.1 Personnel

Stuart Schwarz moved to go into an executive session at 8:20 p.m. to discuss employee performance on supplemental duties pursuant to non-elected personnel exception under KOMA and to reconvene in the meeting room at 8:35 p.m. Anna Nippert seconded the motion. Ayes - 6; Nays - 0. Motion carried. Kevin Logan was asked to attend. The meeting returned to the open session at 8:35 p.m. in the meeting room.

9.0 FUTURE AGENDA ITEMS

9.1 State Assessments

10.0 ANNOUNCEMENTS

10.1 Regular Board Meeting, Monday November 12, 2018 at the Rock Creek Jr. Sr. High School, meeting at 7:00 p.m. Board Members will meet at 6:00 p.m. to discuss District goals.

11.0 AJOURNMENT

Karol Fike moved to adjourn. Trevor Jensen seconded the motion. Ayes - 6; Nays - 0. Motion carried.

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Mina J. Grutzmacher, Clerk

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Stuart Schwarz, President

The Rock Creek School Community dedicates itself to educational excellence by helping all students become successful and responsible lifelong learners in a changing global society.