

TENTATIVE AND SUBJECT TO CHANGE AT THE NEXT REGULAR MEETING

ROCK CREEK
BOARD OF EDUCATION
UNIFIED SCHOOL DISTRICT NO. 323
POTTAWATOMIE COUNTY, KANSAS

MINUTES OF THE JULY 8, 2019 REGULAR MEETING

Board Members Present

Dee Forge
Dawn Henry
Trevor Jensen
Stuart Schwarz
Jody Wick

Staff Present

Kevin Logan
Mina Grutzmacher
Dan Ackland
Scott Harshbarger
Eric Koppes

- 1.0 CALL TO ORDER REGULAR MEETING
Stuart Schwarz called to order the regular meeting at 7:00 p.m. at the USD 323 District Office.
- 2.0 ORGANIZE BOARD FOR 2019-2020
 - 2.1 Designate KASB Governmental Relations Network Repr.- Anna Nippert
 - 2.2 Designate Clerk of the Board – Mina Grutzmacher
 - 2.3 Designate Treasurer of the Board – Janice Doll
 - 2.4 Designate School Attorney – Vic Jacobson
Jody Wick moved to appoint designations in 2.1 through 2.4. Trevor Jensen seconded the motion. Ayes – 5; Nays - 0. Motion carried.
- 3.0 ROUTINE ITEMS* *(Consent items approved without discussion.)*
 - 3.1 Approval of Agenda
 - 3.2 Approval of Minutes
 - 3.3 Treasurer's Report
 - 3.4 Payment of Bills
 - 3.5 Transfers
- 4.0 CONSENT ITEMS* *(No discussion, unless pulled from consent items.)*
 - 4.1 Personnel Recommendations
 - 4.2 Out-of-District Applications
 - 4.3 Payroll Dates
 - 4.4 Resolution to Destroy Records
 - 4.5 McCown Gordon Change Orders
 - 4.51 Bond Project Change Order #0-0044 District Office Storefront Door Hardware
 - 4.52 Bond Project Change Order #0-0045 VoTech Cord Drops
 - 4.53 Bond Project Change Order #0-0046 VoTech Compressed Air Drops

- 4.6 Food Service Child Nutrition Procurement Plan
- 4.7 Program Agreement for School Nutrition Programs 2020
- 4.8 Proposed Meal Prices 2019-2020
Trevor Jensen moved to approve the Agenda, Minutes of June Regular meeting; Treasurer's report; Payment of bills and consent agenda Items as amended.
Dee Forge seconded the motion. Ayes – 5; Nays – 0. Motion carried.

- 5.0 COMMENTS FROM THE PUBLIC (*Non Agenda Items Only*)
Martin Hanney, Jake Herrstrom (MCG), Eric Woltje (MCG), Matt Hohn (MCG) and Cale Prater (Smoke Signal representative) were present as observers.

- 6.0 REPORTS
 - 6.1 Building Reports
 - 6.11 Rock Creek Jr. Sr. High School
 - 6.12 St. George Elementary School
 - 6.13 Westmoreland Elementary School
 - 6.14 CIA report – Kristi Timm

 - 6.2 Superintendent's Report
 - 6.21 Construction Update McCownGordon Construction
Jake Herrstrom from McCownGordon reported on the construction project progress and weather days. Martin Hanney presented tile and carpet information for new middle school.
 - 6.22 KESA Plan – Outside Visitation Team Report Summary
 - 6.23 Summer Project Update
 - 6.24 Back to School Events
 - 6.25 Kagan – New Employees
 - 6.26 Principals Goals – Two Structures
 - 6.27 Fall Inservice – Fast Bridge
 - 6.28 Nurse Angie Adams – First Aid for all coaches

- 7.0 OLD BUSINESS
 - 7.1 Student Handbook Changes 2019-2020 School Year
 - 7.11 Rock Creek Jr. Sr. High School
 - 7.12 St. George Elementary School
 - 7.13 Westmoreland Elementary School
Dawn Henry moved to accept the Student Handbook Changes as presented.
Jody Wick seconded the motion. Ayes – 5; Nays – 0. Motion carried.

 - 7.14 Negotiated Agreement 2019-2020
Trevor Jensen moved to ratify the 2019-2020 Negotiated Agreement. Dee Forge seconded the motion. Ayes – 5; Nays – 0. Motion carried.

- 8.0 NEW BUSINESS
 - 8.1 2019-20 Recommended Actions
 - 8.111 Rescind all 2018-19 Board actions which established policy and approve current written policies for the 2019-20 School Year

- 8.112 Appoint Kevin Logan:
 - Federal Programs District Representative-USDA FSA
 - Parents as Teachers
 - Special Ed Co-Op Representative
 - Hearing Officer: Free/Reduced Lunch Appeals
 - Authorized Impact Aid Representative
 - Assurance Officer for:
 - Title VI Civil Rights Act, 1964
 - Title IX Educational Amendments, 1972
 - Section 504 Rehabilitation Act, 1973
 - Americans with Disabilities Act, 1990
 - Title VII District Freedom of Information Officer
 - Student Expulsion Appeals Hearing Officer
 - Homeless Coordinator
 - District Coordinator: Asbestos
- 8.113 Appoint Scott Harshbarger
 - District Coordinator: Federal TITLE I, II, III, IV & V
 - District Coordinator: State At-Risk
- 8.114 Appoint Pam Holaday
 - District Food Service Representative
- 8.115 Designate Mina Grutzmacher:
 - District KPERS Representative
- 8.116 Designate Truant Officers:
 - Eric Koppes, RCJSHS
 - Daniel Ackland, SGES
 - Scott Harshbarger, WES
- 8.117 Designate Custodian of Records:
 - Mina Grutzmacher, District
 - Eric Koppes, RCJSHS
 - Daniel Ackland, SGES
 - Scott Harshbarger, WES
- 8.118 Adopt Annual Waiver of Requirements for Generally Accepted Accounting Principles (K.S.A. 74-1120{c}) Resolution
- 8.119 Adopt Farmers State Bank, Westmoreland, as Official Depository for District Funds, Westmoreland Elementary, Rock Creek Jr. Sr. High School, St. George Elementary and U.S.D. 323 Petty Cash Funds
- 8.120 Establish Petty Cash Limits
 - District Office: \$1,000 Administered by Kevin Logan
 - RCJSHS: \$1,500 Administered by Eric Koppes and Darwyn Thomlinson
 - SGES: \$1,000 Administered by Daniel Ackland
 - WES: \$1,000 Administered by Scott Harshbarger
- 8.121 Approve Allowance of Expenditures from Gate Receipts by Jr. Sr. High School Administration
- 8.122 Adopt 1116 Hour (Minimum) School Calendar
- 8.123 Adopt Resolution to Establish Regular Board of Education Meeting Dates

8.124 Adopt Resolution to Establish Home Rule by Board of Education

8.125 Designate The Wamego Times as official district newspaper for publication of school notices.

Trevor Jensen moved to approve 8.1 through 8.125. Jody Wick seconded the motion. Ayes – 5; Nays – 0. Motion carried.

8.2 KASB Board Policy Updates (1st Reading)

8.3 Personnel

8.31 Classified

Trevor Jensen moved to approve 4% increase for classified employees as presented. Dee Forge seconded the motion. Ayes - 5; Nays – 0. Motion carried.

8.32 Administration

Dawn Henry moved to approve 4% increase for Administration and Supervisors as presented. Jody Wick seconded the motion. Ayes - 5; Nays – 0. Motion carried.

8.4 Employee Handbook

Trevor Jensen moved to approve the changes to the Employee Handbook as presented. Stuart Schwarz seconded the motion. Ayes - 5; Nays – 0. Motion carried.

9.0 EXECUTIVE SESSION

10.0 FUTURE AGENDA ITEMS

11.0 ANNOUNCEMENTS

11.1 Regular Board Meeting, Monday, August 12, 2019 at Westmoreland Elementary School Library, 7:00 p.m.

12.0 ADJOURNMENT

Trevor Jensen moved to adjourn. Dawn Henry seconded the motion. Ayes – 5; Nays - 0. Motion carried.

Mina J. Grutzmacher, Clerk

Stuart Schwarz, President