

TENTATIVE AND SUBJECT TO CHANGE AT THE NEXT REGULAR MEETING

ROCK CREEK  
BOARD OF EDUCATION  
UNIFIED SCHOOL DISTRICT NO. 323  
POTTAWATOMIE COUNTY, KANSAS

MINUTES OF THE SEPTEMBER 13, 2021 REGULAR MEETING

Board Members Present

Brian Bittle  
Karol Fike  
Dee Forge  
Dawn Henry  
Dan Moser  
Stuart Schwarz  
Jody Wick

Staff Present

Kevin Logan  
Mina Grutzmacher  
Dan Ackland  
Rachel Buessing  
Scott Harshbarger  
Eric Koppes  
Darwyn Thomlinson  
Kristi Timm

- 1.0 CALL TO ORDER REGULAR MEETING & FLAG SALUTE  
Stuart Schwarz, Board President called to order the regular September 13, 2021 meeting at the St. George Elementary School at 7:00 p.m.
- 2.0 REVENUE NEUTRAL RATE HEARING  
Call to order for the purpose of hearing and answering questions in regards to USD 323's intent to exceed the revenue neutral rate for the 2021-22 School Year
- 3.0 CLOSE REVENUE NEUTRAL RATE HEARING & ADOPT RESOLUTION TO ACCEPT REVENUE NEUTRAL RATE
  - 3.1 Close Revenue Neutral Rate Hearing
  - 3.2 Adopt Resolution to Accept Revenue Neutral Rate  
Dan Moser moved to close the revenue neutral rate hearing and adopt resolution to accept the revenue neutral rates as published. Dee Forge seconded the motion. Ayes – 7; Nays – 0. Motion carried.
- 4.0 BUDGET HEARING  
Stuart Schwarz called to order the Budget Hearing for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

No questions or comments were received from the public.

- 5.0 CLOSE BUDGET HEARING AND APPROVAL OF BUDGET
- 5.1 Close Budget Hearing
- 5.2 Proposed Budget 2021-2022  
Dawn Henry moved to close budget hearing and adopt the budget as published.  
Brian Bittle seconded the motion. Ayes – 7; Nays – 0. Motion carried.

- 6.0 COSTA RICA TRIP PRESENTATION – SARA MILLER  
Students that traveled to Costa Rica presented highlights of their trip this summer.

7.0 ROUTINE ITEMS \* (Consent items approved without discussion.)

- 7.1 Approval of Agenda
- 7.2 Approval of Minutes
- 7.3 Treasurer's Report
- 7.4 Payment of Bills
- 7.5 Transfers

8.0 CONSENT ITEMS\*(No discussion, unless pulled from consent items.)

- 8.1 Personnel Recommendations
- 8.2 Site-Council Memberships & BLTs
- 8.3 Donations
- 8.3.1 Art, 115 books – Katelyn Andrist, K-State Student
- 8.4 Out of District Applications
- 8.5 RCMS Furniture – Kansas Contract Design
- 8.6 K-12 ELC Grant (Covid Tracking)
- 8.7 Vehicle Lease Agreement (Covid Tracking Grant)
- 8.8 MHIT Grant/MOU's
- 8.9 Permission for Out-of-State Travel National FFA Convention – Indianapolis, IN 10/26-21 – 10/30/21

Dawn Henry moved to approve the routine and consent items as amended.  
Stuart Schwarz seconded the motion. Ayes – 7; Nays – 0. Motion carried.

- 9.0 COMMENTS FROM THE PUBLIC (Non Agenda Items Only)  
Carrie Hoffman, Jody Miller, Addison Howley, Erin Pittenger, Wendy Willi, Bridget Troyer, David Wichman, Jessia Brooks, Eddie Brooks, Beka Meitler, Misti Johnson Olthoff, Tim Pralle, Dan Holt, Jill Holt, Christine Roberts, Brad Jones, Jenniffer Ketterman, Scott Burnett, Lance Zimmerman, Brian Davis, Jess Torrey and Jennifer Torrey were present. Group interested in making comments on the Covid Mitigation left the meeting at this point to discuss and appoint a spokesperson and returned to the meeting room at a later point in the meeting.

Zoom attendance: Cale Prather, Shauna Churchman, Brandi Miller, Carrie Force, Tiffany Shaheen, Kayla Suther, Sandy Anderson, Marie Jones, Kandi Schaaque, Jessica Fox, Addison Howley, Erika Jones, Fran Bard and Carrie Hoffman.

- 10.0 Reports
  - 10.1 Building Reports
    - 10.1.1 Rock Creek High School
    - 10.1.2 Rock Creek Middle School
    - 10.1.3 Rock Creek Activities
    - 10.1.4 St. George Elementary
    - 10.1.5 Westmoreland Elementary
    - 10.1.6 CIA Report
  - 10.2 Superintendent's Report
    - 10.2.1 Beginning of School Summary
    - 10.2.2 Board Goals, Strategic Plan, Accreditation Plan – Board retreat Sept. 15
    - 10.2.3 Summer Technology Project list updates – interactive boards have arrived, waiting for installation date to be scheduled.
    - 10.2.4 ESSER III Funds – Google Survey was sent out to gather staff and patron ideas for using USD 323 ESSER III funds.
    - 10.2.5 323 Endowment – Oct. 9 Fundraising Event, Flush Hall
    - 10.2.6 ESSER II Funds Plan must be fully updated by November 2<sup>nd</sup>
    - 10.2.7 Disc Golf Course has been laid out by Alan Foxx and have talked to local contractor for pouring concrete tee boxes.
    - 10.2.8 Rec Department would like to move forward with officially becoming the 323 Recreation Commission. Eventually this would make them a taxing entity within the USD 323 Budget.
    - 10.2.9 Bond Refunding Update – Ten year treasury rates were not low enough to save the 3% required by Board resolution for early refunding of USD 323 Bonds.
  - 10.3 Cooperative Learning Coaching plans are to coach each teacher once a month beginning in October.
    - 10.3.1 Rock Creek Campus Student pick up. Parents have been asked to wait a little longer before picking up their children from the middle school in the afternoon.
    - 10.3.2 SGE Humidity Issue – Plans to move forward with phase one work which involves close off opening in exterior duct plenum and correct failing insulation and vapor barrier west wall and throughout as required.
    - 10.3.3 Leading for Impact – Administration attended a kickoff meeting for next accreditation cycle in Topeka. Process is through TASN Kansas that serves as a KESA pilot plan. Principals and their Leadership Team attended training #2. Other schools in USD 323 cohort include: Chapman, North Lyon County, Eudora and Valley Heights.
- 11.0 OLD BUSINESS
  - 11.1 Covid Mitigation
    - District Plan for Safe Return to In-Person Instruction and Continuity of Services. Floor was opened for patron statements. David Wichman and Jenniffer Ketterman spoke in regard to masking versus no masking of staff and students. No action taken.
  - 11.2 KJUMP & Symmetry Settlement Agreement
    - Karol Fike moved to approve the KJUMP & Symmetry Settlement Agreement. Dawn Henry seconded the motion. Ayes – 7; Nays – 0. Motion carried.

12.0 NEW BUSINESS

12.1 KASB Energy Management Program – WoodRiver Energy LLC

Stuart Schwarz moved to approve KASB Energy Management Program – Wood River Energy LLC as presented. Brian Bittle seconded the motion. Ayes - 7; Nays – 0. Motion carried.

13.0 EXECUTIVE SESSION

13.1 Non- Elected Personnel

Stuart Schwarz moved to go into executive session at 8:30 p.m. to discuss matters of non-elected personnel pursuant to non-elected personnel exception under KOMA and the open meeting will reconvene in the meeting room at 8:50 p.m. Karol Fike seconded the motion. Ayes – 7; Nays – 0. Motion carried. Kevin Logan was asked to attend. The meeting reconvened in the meeting room at 8:50 p.m.

Stuart Schwarz moved to approve final payment to Stanfield Roofing for \$112,300 on metal roofing project at Rock Creek. Dan Moser seconded the motion. Ayes – 7; Nays – 0. Motion carried.

14.0 FUTURE AGENDA ITEMS

14.1 Board Retreat, September 15, 2021, KSU Waters Hall

14.2 Exit Project Committee

14.3 Preschool Fee Structure

15.0 ANNOUNCEMENTS

15.1 Regular Board Meeting, Monday, October 11, 2021 at 7:00 p.m.

16.0 ADJOURNMENT

Dawn Henry moved to adjourn. Brian Bittle seconded the motion. Ayes – 7; Nays – 0. Motion carried.

  
Mina Grutzmacher, Clerk

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Stuart Schwarz, President

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1.0 CALL TO ORDER SPECIAL MEETING

Stuart Schwarz, Board President, called the special September 15, 2021 meeting to order at 6:00 p.m. at Kansas State University Waters Hall for the purpose of discussing Board Goals.

2.0 BOARD RETREAT/GOAL SETTING

Gary Sechrist lead the Board and Administrators in discussion of possible goals after reviewing of KESA Plan documents, current Board of Education Goals, and one, three, five year capital outlay plan.

3.0 ADJOURN SPECIAL MEETING

With no further business to come before the Board the meeting adjourned.

  
Mina J. Grutzmacher, Clerk

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Stuart Schwarz, President